

Seat No.	
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B.B.A. (Part - III) (Semester - V) Examination, October - 2015
FOUNDATION OF HUMAN SKILLS (Paper - I)
Sub. Code : 43956

Day and Date : Saturday, 31 - 10 - 2015

Total Marks : 40

Time : 12.00 noon to 02.00 p.m.

- Instructions :**
- 1) All questions are compulsory.
 - 2) Figures to the right indicates full marks.

Q1) How reading, listening and writing skills help to develop individuals and organization? **[14]**

OR

Explain the importance of Values in Life. Describe the five universal values.

Q2) Write short answers (Any two): **[2 × 8 = 16]**

- a) What are basic abilities ? Explain the use of the basic abilities in organizational life.
- b) Define learning. Explain different types of learning in brief.
- c) What is an Attitude? Explain an Attitude formation process.
- d) What are the quadrants of Johri Window?

Q3) Write short notes on (Any two): **[2 × 5 = 10]**

- a) Importance of human skills.
- b) Goal settings to overcome weaknesses.
- c) Communication.
- d) Principles of learning.

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